



**STATEMENT OF PROCEEDINGS FOR THE
SUPERVISORIAL DISTRICT BOUNDARY REVIEW COMMITTEE
OF THE COUNTY OF LOS ANGELES HELD IN ROOM 739
OF THE KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012
Wednesday, March 30, 2011
3:00 PM**

ROLL CALL

Present: Chair Pedersen, Vice Chair Holoman, Commissioner Andrade, Commissioner Martinez, Commissioner Ollague, Commissioner Choi, Commissioner Escandon, Commissioner Harris, Commissioner Friedman, Commissioner Acebo, Commissioner Hatanaka, Commissioner Napolitano, Commissioner Hoffenblum and Commissioner Mejia

Absent: Commissioner Flores, Commissioner Hollister, Commissioner Hernandez and Commissioner Tse

Excused: Commissioner Reyes and Commissioner Sun

1. Call to order and introduction by Chair Pedersen. (11-1470)

The meeting was called to order by Chair Pedersen at 3:19 p.m. Committee members present identified themselves.

I. ADMINISTRATIVE MATTER

2. Approval of Minutes of March 16, 2011. (11-1469)

On motion of Commissioner Acebo, seconded by Commissioner Hoffenblum, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

3. Report on population and race/ethnicity data by district comparing Census data from 2000 and 2010 as requested from the meeting of March 16, 2011. (11-1471)

Martin Zimmerman, Chief Executive Office, referenced the Committee's request from the meeting of March 16, 2011 to provide information on population deviation and racial/ethnic composition in 2000 and 2010 countywide and by District.

Frank Cheng, Chief Executive Office, presented the information via two tables entitled, "Total Population" and "Total Population by Race/Ethnicity".

At the request of Commissioner Martinez, Mr. Cheng highlighted the breakdown of the percentage of Hispanic population for each District on the 2001 adopted versus the 2011 benchmark plans as follows:

Hispanic (All Races)	Percentage of District Population
1 = -5,781	75.1 %
2 = 109,635	54.2 %
3 = 64,740	37.9%
4 = 115,731	42%
5 = 161,351	31.6%
Total = 445,676	47.7%

It was noted that the greatest growth of the Hispanic population was shown for the 5th District by count. The specific areas where the growth occurred will be presented at a later date.

Commissioner Friedman identified percentage change in Hispanic population among the districts to be:

2001 Adopted	2011 Benchmark	Percentage of District Population Change
1 = 74.9	75.1	+ 0.2%
2 = 49.7	54.2	+ 4.5%
3 = 35.6	37.9	+ 2.3 %
4 = 36.6	42.0	+ 5.4%
5 = 26.0	31.6	+ 5.6 %
Total Percentage Change =		18%

Mr. Cheng responded to questions posed by the Committee with a clarification on the percentage change numbers above, and that the overall County population increased by 299,267. After further discussion, the item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

- 4. Review and approval of Data Sets and Map Layers to be used for the 2011 Decennial Redistricting Software. (Continued from the meeting of March 16, 2011.) (11-1226)**

Martin Zimmerman and Frank Cheng reported on the proposed format of the Redistricting Plan Reports. The addition of Item 22 – Voting Age Citizen by DOJ Categories (Table) was the only addition to the template of the Redistricting Plan Reports since the previous presentation on March 16, 2011 (based on 2001 Plans). Mr. Cheng explained that a basic reference layer is not for reporting purposes but can be utilized as a map to overlay to provide illustrative information regarding specific factors.

Consultant, Mr. David Ely of Compass-Demographics was on-hand to respond to questions regarding elections data.

Commissioner Harris, inquired whether special elections being were included in the proposed data sets, specifically citing Proposition 54 in 2003.

Mr. Ely noted since the precincts varied, including special elections would be a more difficult process. Although the Statewide database is processing special elections, there is no timeframe on when that data will be made available. He also noted that redistricting data is allocated to the redistricting units, and those are assigned totals, therefore totals can be provided. Reference layers on the other hand come from somewhere else, so totals cannot be so easily provided. Adding data to the redistricting data at a later time may be problematic, as it would cause a change in the data sets people are already working on.

Chair Pedersen requested a report back on the timing of the information being available on the special election data. Commissioner Harris indicated he hadn't decided if he wanted to propose that special election information be added to the data as a reference layer, Commissioner Ollague said she may seek inclusion of the Utility User Tax election as well. Commissioner Martinez requested that the special election for Judy Chu as well as other Asian candidate races be included.

Commissioners were advised that additional reference layers, as opposed to data sets, can be added later in the process should the Committee desire.

Therefore, Commissioner Acebo made a motion, seconded by Commissioner Martinez, approve as amended the data sets and reference layers, including Item #22, for the Redistricting Plan Reports, the addition of the special elections as a reference layer when available and with the caveat that reference layers can be added at a later date.

Alan Clayton addressed the Committee regarding the availability of supporting documents for each meeting. He stated supporting documents for the election data set to be used for this item were not made available until the day of the meeting. This does not give members of the public a chance to review the information prior to the meeting, and to make appropriate comments.

After discussion, Commissioner Acebo withdrew his motion to approve the data sets and reference layers as amended.

Commissioner Friedman suggested that the May 27, 2011 date for the last day to submit plans/provide input on communities of interest be extended to June 2, 2011 and continue this item to the meeting of April 20, 2011 to give members of the public an opportunity to review the election data set information being recommended, prior to approval. Commissioner Martinez requested that clear guidelines be posted on the website regarding the availability of Agendas, Minutes and Supporting Documents.

Therefore, on motion of Commissioner Friedman, and by common consent, there being no objection, the Commission continued this item to April 20, 2011 and extended to June 2, 2011 as the last day to submit plans/provide input on communities of interest.

Attachments: [SUPPORTING DOCUMENT](#)
[SUPPORTING DOCUMENT](#)
[SUPPORTING DOCUMENT from 3/16/11 Meeting](#)
[REPORT-A from 3/16/11 Meeting](#)
[REPORT-B from 3/16/11 Meeting](#)

5. Report on community meetings and public access/outreach efforts, which will include status of community outreach meetings to be held in each supervisory district, and discussion on contact with interested organizations and guidance to be provided to the public on submitting input or plans. (11-1472)

Martin Zimmerman reported on the upcoming community meetings and outreach efforts. The Executive Office is working diligently with each District office to identify dates and locations for their community meetings. Meetings will entail:

- **A presentation from County staff on the objectives of redistricting and process;**
- **An explanation by County Counsel of the legal aspects and requirements of redistricting;**
- **A description of the Boundary Review Committee and public access plan and processes; and**
- **A timeline for the Committee, indicating when the recommended plan goes before the Board of Supervisors.**

A contact lists has been developed by the Chief Executive Office. The list includes anyone wishing to receive information/notices regarding the Boundary Review Committee and its publications. Those wishing to be added to the list can contact Boundary Review staff. All members were encouraged to supply names of any additional organizations they believe should be added to the mailing list.

Commissioner Hatanaka posed a question regarding the use of translators. Angie Montes, Chief of Commission Services, stated members of the public wishing to use the services of a translator would have to contact the Boundary Review Committee staff for those accommodations. At the request of Commissioner Martinez, the Chief Executive Office will provide to each Commissioner a list of the different newspapers used for press releases.

Commissioners as well as members of the public were encouraged to attend any and all community meetings.

After discussion, by common consent, there being no objection, the Committee received and filed the report.

6. Discussion on outside counsel retained to assist the Committee on the redistricting process, and a time frame for appearance at a Committee meeting. (11-1474)

Nancy Takade, Office of County Counsel provided an overview of the process to obtain outside counsel to assist the Committee on the redistricting process.

Ms. Takade reported that Laura Brill of Kendall Brill & Klieger has been selected and that Ms. Brill will be invited to attend the April 20, 2011 meeting for introductions.

Commissioner Hoffenblum requested County Counsel provide background information on Laura Brill.

Alan Clayton addressed the Committee regarding the process of selecting the outside counsel and requested a copy of Ms. Brill's resume. Ms. Takade will provide Commissioner Hoffenblum and Mr. Clayton with the aforementioned requests.

Recess / Reconvene

The meeting recessed at 4:40 p.m. following Item No. 6

The meeting reconvened and was called to order by Chairman Pedersen at 4:45 p.m.

III. PRESENTATIONS

7. Demonstration of the on-line redistricting software, designed by ESRI, which will be available to the public on the County's redistricting website. (11-1473)

Nick Franchino, GIS Manager for the Department of Regional Planning, gave a brief overview and highlights of the redistricting software. He presented the process currently being utilized by the City of Sacramento, whose workflow can be used by LA County with its data sets.

The software is developed to be user friendly, and the easy-to-follow five (5) steps to create and submit a proposed plan are:

- 1. Learn**
- 2. Create**
- 3. Review the Plan**
- 4. Share**
- 5. Submit**

During discussion, Commissioner Acebo requested information on how two people in tandem can work on the same plan using the “Sharing feature”. The Chief Executive Office will report back at the meeting of April 20, 2011.

IV. MISCELLANEOUS

Matters Not Posted

- 8.** Matters not on the posted agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting of the Committee, or matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda. (11-1483)

No matters were placed on the agenda for action at a future meeting of the Committee.

Public Comment

- 9.** Opportunity for members of the public to address the Committee on items of interest that are within the jurisdiction of the Committee. (11-1478)

Alan Clayton addressed the Committee on the work locations for submittals. Martin Zimmerman stated there would be certain libraries chosen that will allow members of the public to use computers for extended periods of time to work on plans.

Adjournment

- 10.** Adjournment for the meeting of March 30, 2011. (11-1480)

The meeting was adjourned at 5:09 p.m.